

DEFENSE ACQUISITION UNIVERSITY (DAU)

<http://www.dau.mil/registrar/army.asp>

1. Click “Continuous Learning” (upper left corner)
2. Click “Register for Continuous Learning Module”

DAU Home Page - Windows Internet Explorer

http://www.dau.mil/

DAU GLOBAL TOPS

- DAU Homepage
- I Need Training
- Continuous Learning
- Knowledge Sharing
- Performance Support

SITE MENU

- General Info. 1-800-845-7606
- About DAU
- Careers at DAU
- DAU Calendar
- Student Information
- Acquisition Resources
- DoD AT&L Workforce
- Publications
- Alumni Information
- Regions & Campuses

QUICK LINKS

- Apply for Course
- FAQ
- DAU Video Library

IN THE SPOTLIGHT

DEFENSE ACQUISITION GUIDEBOOK

with the re-issuance of DoD Instruction 5000.02 in new and revision of the Defense Acquisition Guidebook and online several months from now. While that task is being completed, we have created an interim DAG. The Interim DAG has the same business practice and policy content as the final, but with fewer internal and external navigation options. Our objective is to provide you with the information you need to manage your programs while we make the DAG more user friendly. If you have questions regarding the interim DAG, please contact guidebook@dau.mil (7 Jul 2009)

AT&L Workforce Development Award

Applications for the 2009 USD(AT&L) Workforce Development Award are now being accepted. This award program recognizes DoD AT&L organizations that have made exemplary contributions to the career-long development of their workforces. Applications must be received by August 1, 2009. The award application form, instructions, and additional information are available at www.dau.mil/devaward.

DAU PUBLICATIONS

- Defense AT&L
- Defense ARJ
- DAU Interactive Catalog

3. Click “Army, Military Civilian”

ATLAS Pro - Windows Internet Explorer

https://learn.dau.mil/html/clc/Register.jsp

Public Course Registration

To register for a course please click on the appropriate link below:

DoD Organizations

- [Army, Military and Civilian](#)
- [Navy or Marine Corps, military and civilian](#)
- [Air Force, Military and Civilian](#)
- [DoD Civilian Employee of a Non Military agency; e.g. DAU, DISA, DLA](#)

Non DoD Organizations

- [Non-DoD Federal Government Agencies \(including FAI, Commerce, HHS, Coast Guard, etc\)](#)

4. Click “Apply for Training” (upper left corner)

ATRRS Internet Training Application System

Student

- Apply for Training
- Review Application(s)
- Cancel Reservation/Wait
- Delete Application
- Search for Continuous Learning Modules
- Ethics Tng for AT&L Wkforce
- Update Profile
- Resend Supervisor Email(s)
- Course Lookup
- Create/Edit Travel Worksheet
- Logoff

Help!

- FAQ
- Travel Worksheet Guidance
- How To's
- Links
- Pre Course Material
- Privacy Act Statement
- Contact Information
- Contact Your ACM

Data On Demand

Notice to First Time Users

The ATRRS Internet Training Application System (AITAS) is to be used by Army personnel (Civilian and Military) to submit training applications for Defense Acquisition University Training. No action will be taken on applications submitted by Non-Army personnel. Army Contractors must apply for Defense Acquisition University Training via the Non-DOD AITAS at <https://www.atrrs.army.mil/channels/hondod>.

Warning & Usage Statement

This is a Department of Defense Computer System. This computer system, including all related equipment, networks, and network devices (specifically including Internet access) are provided only for authorized U.S. Government use. DoD computer systems may be monitored for all lawful purposes, including to ensure that their use is authorized, for management of the system, to facilitate protection against unauthorized access, and to verify security procedures, survivability, and operational security. Monitoring includes active attacks by authorized DoD entities to test or verify the security of this system. During monitoring, information may be examined, recorded, copied and used for authorized purposes. All information, including personal information, placed or sent over this system may be monitored.

Privacy And Security Notice!

For Continuous Learning Courses - Click Here

Announcements

- 24 Jun 2009
[FY10 CON 217 Prerequisites](#)
- 12 Jun 2009
[ATTN: DAU FY10 Schedule - Classes scheduled for Chesterfield VA](#)
- 10 Jun 2009
[Certification update notification](#)
- 9 Jun 2009
[Acquisition Career Record Brief \(ACRB\)](#)
- 26 Jan 2009
[AITAS Help Desk](#)
- 1 Oct 2008

SIGN IN

5. Under “Please Select Category” click “Non-Acquisition Civilian and Military Workforce”

6. Select method for logon – CAC Card, AKO User ID or SSN and DOB

7. If you do not have a student profile you will be prompted to create one. When completed click “update profile”

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Data On Demand

Please sign in below.

Please select a Category

Sign In Options

CAC AKO User ID SSN and DOB

What is CAC? What is AKO?
Non-US Civilians - Please read

Note- Commands are responsible for travel and per diem funding for Non-Acquisition Workforce personnel.

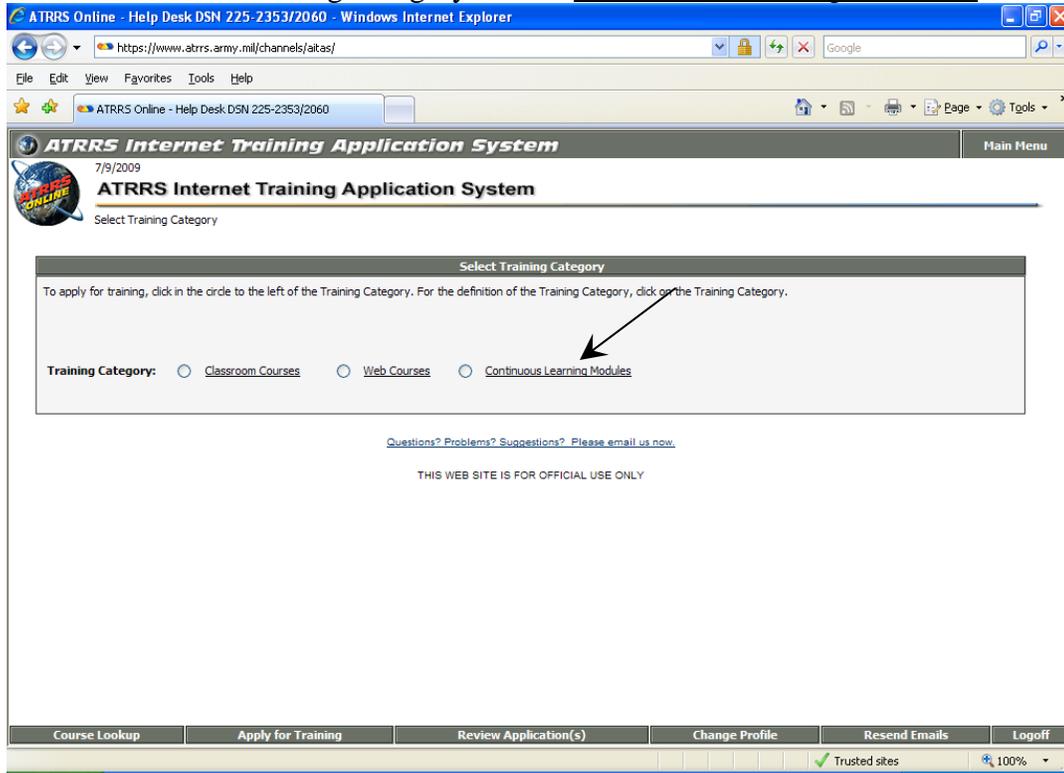
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- 1 Oct 2008

ATRRS INTERNET TRAINING APPLICATION SYSTEM

8. Under “Select Training Category” click “Continuous Learning Modules”

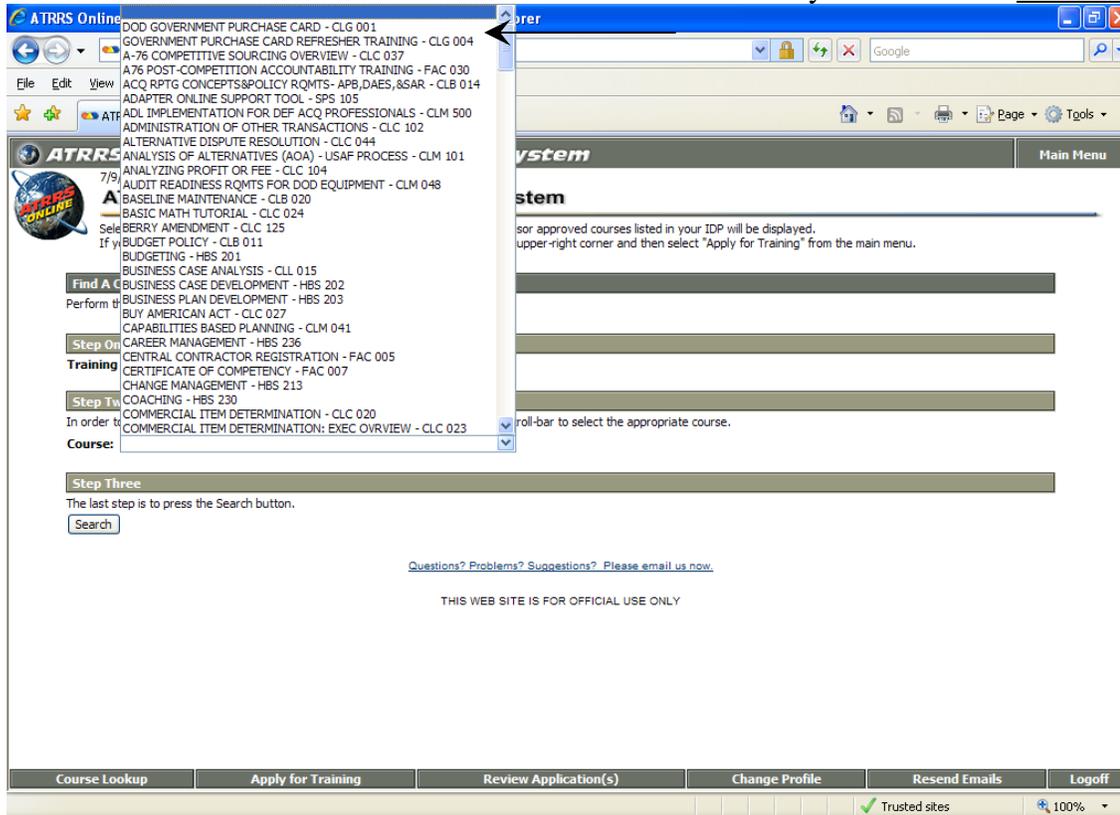


9. Go to “Step 2”. When you click on the down arrow the first two classes will be:

DOD Government Purchase Card – CLG 0001 or

Government Purchase Card Refresher Training –CLG 0004 Click “search”

Both courses are web based and start date will be determined by DAU. Click “submit application”



10. You will receive the following message: *“You have been approved for _____, a DAU Continuous Learning Module. The DAU Virtual Campus will send you an email with instructions and allocated time frame for completion. Students cannot drop or cancel from DAU CL Modules. This is a continuous learning training module; therefore, no priority is assigned to personnel who apply. This has no impact on how soon you will be able to access the Course. In the event you are placed on a wait list to start the CL module, you will be notified by DAU as to when to begin the course”*

11. Watch for your Email Message it will look like this:

From: NoReply@dau.mil [<mailto:NoReply@dau.mil>]
Sent: Thursday, xxxx 0x, 200x 7:32 AM
To: Name, Your W Ms CIV USA
Subject: CLG001 Section 888 Enrollment Notification - Course Welcome--xxxxxxxxxx

Dear Your Name:

Welcome. You have enrolled in a Defense Acquisition University (DAU) continuous learning module. To access the course, please go to <https://learn.dau.mil> website. If you have taken DAU online courses in the past, you already have your User Name and Password. If you have misplaced or forgotten your User Name and Password, they can be retrieved from the log in screen under Forgot User Name? or Forgot Password. If you are a new enrollee of DAU online courses, you should have just received a User Name and Password via two emails. You will have 30 calendar days to complete this Continuous Learning module. You must get 100 percent on the exam to pass the course. This continuous learning module does not have an instructor available to assist you. The DAU Help Desk is available to answer any questions regarding the setup or if you have difficulty operating the web-site or the lessons. Their contact information is listed below. When calling in, select option 1 for the DAU Virtual Campus. Good Luck!!

Student Information:

Name :Your Name
Email : your.name@us.army.mil
User Name :xxxxxxxxxxxx

Enrollment Information:

xx
Enrollment Start Date :xx-xxx-200x
Enrollment Expire Date :xx-xxx-200x

Helpdesk Information:

HelpDesk can be reached at:
1-866-568-6924, Option 1 (Toll Free)
703-805-3459, Option 1(Commercial)
6 am to Midnight (EST), Monday - Friday Please be advised that there will be limited resources available from 6 pm until Midnight. Please note your phone calls and emails sent to the DAU Call Center are answered in the order they are received.
DSN: 655-3459, Option 1
You can Email Help Desk at:dauhhelp@dau.mil

Delivered by:xxx.xx.x.xxx

12. Congratulations!

DAU HELP DESK
703 805-3459
1 866-568-6924
DSN 655-3459