



REPLY TO
ATTENTION OF:

DEPARTMENT OF THE ARMY
DEFENSE LANGUAGE INSTITUTE FOREIGN LANGUAGE CENTER
AND PRESIDIO OF MONTEREY
PRESIDIO OF MONTEREY, CA 93944-5006

ATZP-CDR

JUN 06 2008

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: Command Policy on Equal Opportunity (EO) Complaint Processing

1. Reference:

- a. AR 600-20, Army Command Policy, dated 18 March 2008.
- b. OPNAVIST 5354.1E.
- c. Military Equal Opportunity Program 36-2706.
- d. MCO 5354.1D

2. Purpose: To provide an expeditious means of reporting and ending equal opportunity violations.

3. Applicability: All military personnel, faculty, staff and students assigned or attached to the Defense Language Institute Foreign Language Center and Presidio of Monterey (DLIFLC & POM).

4. Proponent: The proponent for this policy is the Equal Opportunity Advisor's Office, ATZP-EOA, at extension 5442. This policy supersedes the previous policy, dated 28 October 2005.

5. Individuals who have been discriminated against because of race, color, gender, religion, and national origin have the right to file a complaint without fear of intimidation, reprisal or harassment. It is each of our duty to report this dangerous behavior in order to maintain a positive environment. Complaints by civilian personnel alleging discrimination should be handled in accordance with the Command Policy on Equal Employment Opportunity (EEO) and the procedures contained in AR 600-20, or as described in DoD and Army policy implementing 10 U.S. Code § 1561.

6. I encourage processing equal opportunity complaints through the chain of command, but that is not the only channel available. If you feel uncomfortable filing a complaint with your chain of command or if the complaint is against a member of your chain of command, you should take your issue to the Installation Equal Opportunity Advisor (EOA), Office of the Inspector General (IG), a chaplain, medical agency personnel, Office of the Staff Judge Advocate (OSJA) or a higher echelon in your chain of command.

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7. Formal complaints regarding equal opportunity or sexual harassment will be referred to the Chief of Staff or appropriate command at which the complainant may be assured of receiving a thorough, expeditious and unbiased investigation of the situation. All formal complaints will be processed IAW AR 600-20, Army Command Policy, or as directed by the above reference pertaining to other tenant services. The enclosed Equal Opportunity Formal Complaint Processing (Encl) serves as a guideline on how complaints are processed.



SUE ANN SANDUSKY
COL, AG
Commanding

Encl

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